

Response to HIPP Application Questions

Last Updated: May 31, 2023

Q: When is the application period?

A: The HIPP Application opened May 10th and closes July 10th at 5:00 P.M.

Q: Where do I send my completed application?

A: Email a pdf of your completed application and accompanying attachments to housing@scag.ca.gov with "HIPP Application" in the subject line. A drop box link is acceptable.

Q: When is the expenditure deadline for the grant funds?

A: All work must be completed by December 31, 2025 and a close-out report provided to SCAG no later than 90-days after the completion date, or April 1, 2026, whichever comes first.

Q: What reporting requirements do the grant funds have?

A: Consistent with SCAG's Overall Work Program reporting procedures and Subrecipient Monitoring Policies and Procedures, Subrecipients must provide progress reports and itemized invoices to track progress. Progress will be measured according to the tasks, deliverables, costs, and timeline. Additionally, the REAP 2.0 program requires Subrecipients to file an annual report measuring project outcomes and desired impacts through June 30, 2026. Subrecipients must submit a quarterly report using the subrecipient report template which will be provided in the executed MOU. Subrecipients must also submit an annual report by February 10 of each year using the annual report template which will be provided in the executed MOU. When the project is finalized, the Subrecipient must submit a close-out report no later than 90-days after the completion date, or April 1, 2026, whichever comes first. HCD has not provided the requirements for the close-out report, a template will be provided when available.

Q: Is there support for questions on the application?

A: Yes, while the call is open applicants may schedule one-on-one meetings to discuss their applications using the following link. There is no limit to the number of one-on-one meetings an applicant can request. <https://scag.ca.gov/programs-accelerate-transformative-housing-path>.

Q: Can I submit a draft application for feedback before the deadline?

A: Yes, applicants may submit a draft application for a courtesy review and receive general feedback while the call is open. SCAG staff will make every effort to review and provide feedback on draft applications submitted, however this will depend on the number of courtesy reviews requested and

staff's capacity to meet the level of interest. If staff are unable to provide feedback, applicants will still be able to schedule one-on-one meetings to discuss their applications. Draft application materials can be submitted to housing@scag.ca.gov

Q: How do I complete the measurable outcomes attachment without the template?

A: Measurable outcomes and baselines are no longer required with the application submittal. By checking-off "*Measurable Outcomes*" in the HIPP Application Submittal Checklist, you acknowledge that you will develop measurable outcomes and baselines prior to project kick-off. To assist applicants and ensure consistency in the data collected, SCAG is developing an approach to use across the region.

Q: Will SCAG develop a Consultant Bench and lead the procurement for consultants?

A: Yes, SCAG is in the process of establishing a consultant bench to support the HIPP Pilot Program.

Q: Do we need to submit a budget if we will be using consultants from the HIPP Consultant Bench?

A: Yes, applicants are required to submit the requested grant amount and build out the budget by scope and deliverables in the application attachment.

Q: Is there a minimum or maximum award amount that can be requested?

A: We have not set a minimum or maximum award amount. However, we will evaluate proposals based on cost effectiveness in Section 4.3.3, and applicants will need to provide a scope and budget as part of the attachments.

Q: Can HIPP funding be used for construction or capital projects?

A: These funds cannot be used for construction or capital projects. The HIPP Pilot Program is intended to 1) identify, assess, and move available lands in infill areas into development with an affordable housing component; 2) support agencies with regulatory land use control adopt changes in regulations that increase the capacity to achieve housing in infill areas.

Q: Will more points be awarded if we bring in outside funding for our project?

A: Although it is not a requirement, leveraging other funding sources is *one way* to demonstrate partnerships/investment for your project that will be evaluated and scored in Section 4.3.2.